

Important Information: Standparties

Please bear the following points in mind before and during your event

Please adhere to the technical guidelines of the Hamburg Messe und Congress GmbH (HMC) for your evening event. As the operator of the exhibition facilities, our guidelines and instructions must be followed.

As the exhibitor/event organiser, it remains your duty to ensure the safety of public traffic around your stand area and in any areas used for your event. The HMC is not liable for any third-party expenses incurred as a result of your event. For your own protection, we recommend you take out exhibitor liability insurance, which you can request using form insurance.

Security and Safety

To ensure the safety of neighbouring stands and adherence to the maximum event duration as stipulated above, Hamburg Messe und Congress GmbH employs security staff. You will be invoiced for any necessary repair or cleaning work required at neighbouring stands or in the hall resulting from your event.

Shows and Volume

If you plan to put on special shows, carry out activities with a high fire risk or use fog machines (or similar), please contact us.

If you will be playing music, you are required to notify GEMA. The maximum volume permitted for events at the stand perimeters is 70 db(A).

Supplier

To ensure that caterers, musicians, etc. can deliver their supplies to the exhibition grounds as smoothly as possible, please send us the names of the companies, including contact details, and the registration plate numbers of their vehicles. Please provide these companies with a written authentication note, including your stand number, so that they can enter the exhibition grounds, and inform them that deliveries can only be made via the following gates: A-halls via gate A3; B-halls via gate B6. (Please refer to the traffic guidelines for deviations.) The gate staff will direct them to their assigned parking spaces.

Access control

If your event starts after the end of the official trade fair opening times, your guests will also require authentication for entry. Please send us a copy of the invitation that your guests will carry with them. For entry during the official trade fair opening times, your guests require a valid admission ticket.

Booking deadline

Please note that you can request your stand party up to five weeks before the start of the trade fair.

Departure and cloakroom

Access restrictions apply to the underground car park. Our security staff will direct you and your guests. Visitor cloakrooms close at the end of the trade fair opening hours. Any clothing left after this time will be held until the following day, although HMC cannot accept any responsibility for such items.

Standcatering

You can order catering for your event from Käfer Service Hamburg GmbH:

www.standcatering-hamburg.com

Phone: +49 40 3569-3217, E-Mail: catering-hamburg@feinkost-kaefer.de

Rates

From 18:00 the stand party is subject to a charge and depending on the size of the stand we charge the following flat rate for your event:

Up to 50 m ²	EUR 550.00 for 4 hours – every extra hour until max. midnight EUR 140,00
51 bis 100 m ²	EUR 660.00 for 4 hours – every extra hour until max. midnight EUR 180,00
101 bis 250 m ²	EUR 990.00 for 4 hours – every extra hour until max. midnight EUR 290,00
From 250 m ²	EUR 1,250.00 for 4 hours – every extra hour until max. midnight EUR 390,00

You will be invoiced for the flat-rate expense allowance with the invoice from Hamburg Messe und Congress GmbH.

The fee will be added to your invoice from the Hamburg Messe and Congress GmbH.

In particular, the fee covers the costs for security, cleaning, sanitary facilities, electricity and planning.

Hamburg Messe und Congress GmbH
Technical department
messetechnik@hamburg-messe.de